Group 04 – MY Univ – Training Management System

**MINUTES OF MEETING**

**Date: 08-12-2022**

**Agenda**

* **Designing Project Structure**
* **Reviewed design, storyboard, and pseudo-Code.**
* **Started with UT-IT Mapping**
* **Updated RTM, Plan , MOM**
* **Started with coding**

**Action:**

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| **Action** | **Responsibility** | **Planned finished Date** |
| **Designing Structure** | **Sipra Subhadarsini Biswal** | **EOD** |
| **Started with coding** | **Kishandeep Swain** | **EOD** |
| **Designing Structure** | **Lipsarani Sutar** | **EOD** |
| **UT-IT Mapping** | **Purnashree Parikhita pani** | **EOD** |
| **UT-IT Mapping** | **Sonali Dalai** | **EOD** |
| **Started with coding** | **Priyanka Priyadarshini** | **EOD** |